

**City of West Des Moines
Parks and Recreation System RFP
Response to Vendor Questions
March 6, 2015**

1. Section 2.1.7 – Is this in regards to a waiting list?

Yes, this relates to a waiting list. We have several programs that fill up and a waiting list is created.

2. Section 3.3.4 – What do you mean by a block report?

“Block” could be a specific time, day, facility or activity set for a specific parameter we would like to see. Example: We would like to see the rentals between 3PM and 10PM Monday-Friday for the month of January at the Community Center or the number of pool parties/rentals for the month of July.

3. Section 3.3.6 – What exactly are you looking for with this schedule?

A facility may have various rental options. Example: Community Center has three multipurpose rooms. They may be rented individual or altogether. Community Center also has a ball room that can be rented. There are several options so we first need to see what is booked at the Community Center and then we can start to drill down into separate areas if needed. The report should show what is rented at the Community Center as a whole and a breakdown of the individual areas.

4. Section 9. Are you looking for applications developed for mobile devices your employees can use for our program or is this in regards to your customers and their ability to do these functions online?

Focus is on the customers’ ability to do online registration and other related transactions. 9.1.14 refers to some general functions for the employees but the emphasis is in on providing options for the public to shop and register online. If available, a mobile application that runs on iOS or Android devices should be included in the proposal.